

SAS International are a world leader in the design and manufacture of metal ceilings, operating in the UK, EU, USA, MENA, and Australia. More than 800 committed and highly motivated employees in 6 countries contribute to SAS Internationals global success.

With over 50 years of progressive innovation, design and manufacturing excellence; we have diversified into associated disciplines such as partitioning systems and doors, energy efficient cooling and heating, room comfort solutions and internal architectural metalwork finishes.

Offering a diverse and inclusive culture, SAS are committed to offering employees a fulfilling career suited to their skills and ambitions. We encourage applicants from all backgrounds to apply.

The Role:

The Portfolio Support Apprentice/Trainee will play a key role in supporting the sales team by building and nurturing relationships with both existing and prospective customers. The primary objective of this role is to expand business opportunities and enhance brand awareness.

Alongside the responsibilities of the role, the successful candidate will also complete a Level 3 Business Administration Apprenticeship. This is an excellent opportunity for someone looking to change careers, develop their skills further, or gain experience in the business world.

The Person:

- Experience in a customer-centric or business development position is advantageous but not required
- A proven background of working with a range of customers or stakeholders.
- Expertise in researching and presenting reports would be beneficial
- Excellent customer service skills
- Excellent telephone manner and communication skills
- Computer literate – with a good knowledge of all Microsoft applications
- Must be deadline and detail-oriented with strong analytical and critical thinking skills
- Ability to manage conflicting priorities, organised and methodical

Responsibilities:

- To focus on new business generation by utilising the primary and secondary lead sources provided. This will involve proactively making phone calls and booking meetings on existing and potential projects.
- To use available databases (such as LinkedIn, Costar, and ABI) to market and reach out to the relevant contacts with regards to SAS's products and services.

- To assist in accurate sales forecasting via logged CRM information. This will involve raising projects, filling in all details and keeping them updated, following up on quotations, booking project meetings and site visits and sending out samples.
- To manage the sample planner for UK and US, ensuring all samples are accurately labelled and correctly entered onto the system.

Application:

If you feel like you'd be a great fit for the role, please send your CV to hr@sasintgroup.com. The team will review your application and will reach out in due course.

We look forward to hearing from you soon!