

SAS International are a world leader in the design and manufacture of metal ceilings, operating in the UK, EU, USA, MENA, and Australia. More than 800 committed and highly motivated employees in 6 countries contribute to SAS Internationals global success.

With over 50 years of progressive innovation, design and manufacturing excellence; we have diversified into associated disciplines such as partitioning systems and doors, energy efficient cooling and heating, room comfort solutions and internal architectural metalwork finishes.

Offering a diverse and inclusive culture, SAS are committed to offering employees a fulfilling career suited to their skills and ambitions. We encourage applicants from all backgrounds to apply.

Our company values are intrinsic to all we do at SAS – the 5 C's. We are **customer focused**, obsessed with exceeding expectations. We are **creative** and value 'outside of the box thinking' to generate creative and innovative solutions. We are **collaborative**, fostering a culture of openness and respect. We are **caring**, we demonstrate the upmost care and respect for those around us, not only for our people, but also our social and environmental impact. We are **committed** to the collective goals of our business and driven to achieve these together.

The Role:

The Sales Coordinator will be responsible for processing customer orders, liaising with internal departments within our HQ and SAS factories - providing exceptional customer service, building and maintaining positive customer relations.

This position is fixed term, ideally starting in May 2025 for a period of 12 months.

The Person:

The successful candidate will be skilled in customer service, with demonstrable experience in customer care or account management roles. Experience within construction or manufacturing is highly beneficial.

Prior experience in order-processing is important, with the ability to manage complex orders independently.

Responsibilities:

- Process customer orders of varying complexities, accurately and in line with internal protocols.
- Liaise with internal stakeholders to ensure customer orders are fulfilled.
- Organise handover meeting with Technical and Estimating teams to maximise sales and address technical needs.
- Expertly handle customer complaints in a professional and sensitive manner – liaising with internal stakeholder to resolve issues promptly.

- Review daily & weekly reports for sales orders processed.
- Build and maintain sound technical knowledge of the SAS product range.

Application:

If you feel like you'd be a great fit for the role, please send your CV to hr@sasintgroup.com. The team will review your application and will reach out in due course.

We look forward to hearing from you soon!